



**ALABAMA STATE
DEFENSE FORCE**

Policy 350-2



**COMMAND SERGEANT MAJOR
TROPHY PROGRAM**

**HEADQUARTERS
ALABAMA STATE DEFENSE FORCE
ACofS J1**

**Headquarters
Alabama State Defense Force
Ft. Taylor Hardin
1600 Northeast Blvd
Montgomery, Al 36109
12 March 2008**

ASDF Policy 350-2

COMMAND SERGEANT MAJOR TROPHY PROGRAM

**By Order of the Governor:
Official:**

**Charles C. Rowe
MG ASDF
Commanding**

Summary. This Policy sets forth policy and guidance for the Command Sergeant Major's Trophy Program.

Applicability. This regulation applies to all components, elements, detachments, units and personnel of the Alabama State Defense Force.

Supplementation. Supplementation of this regulation is prohibited without prior written approval from the Commander, ASDF.

Suggested Improvements. Suggested improvements, which may be considered for this regulation, should be forwarded in writing to the ASDF CSM, Fort. Taylor Hardin 1600 Northeast Blvd, Montgomery, Al.

RECOMMENDATIONS: Proposed changes and suggestions should be forwarded through channels to Headquarters, ASDF. Intermediate commanders may not disapprove proposed changes.

PURPOSE: This policy establishes policies and procedures Command Sergeant Major's Trophy Program. This regulation is effective upon receipt and supersedes all previous instructions.

Chapter 1

Purpose. To establish a Command Sergeant Major's Trophy Program that would recognize outstanding performances by units in the ASDF.

Scope. This policy applies to all personnel assigned or attached to the Alabama State Defense Force.

Chapter 2

a. The program is a point based unit competition intended to improve unit morale, increase unit recruitment and retention. The trophy will be awarded each year to a Battalion or higher size unit. Points for a participating unit may not be used by another unit. i.e. A Brigade elements cannot use the point from a subordinate unit.

b. **AWARD COMMITTEE:**

- ASDF CSM
- 1st Bde CSM
- 2nd Bde CSM
- 3rd Bde CSM

c. **COMPETING UNITS:** To Be Announce at the beginning of each year.

d. **AWARD INCLUDES:**

1. **ASDF CSM'S TROPHY:** Presented to winning unit. Remains in unit until, the end of the calendar year.
2. **ASDF UNIT NAMEPLATE:** Attached to plaque hung in the ASDF CSM'S office.
3. **CERTIFICATE OF APPRECIATION:** Presented to winning unit with trophy.

Chapter 3

Procedures:

UNIT: Submits all required documents and pertinent paperwork to the state CSM, csm_asdf@charter.net NLT 15 December of the period covered.

STATE LEVEL:

- A board that consist of (5) members and chaired by the state CSM will select the winning unit.
- Winning unit will be announced and announced in the Quarterly State Newsletter and on the State Website
- Winning unit will be recognized at an appropriate ceremony with a Trophy and a framed certificate.

**APPENDIX A
COMMAND SERGEANT MAJOR TROPHY PROGRAM**

CONTEST RULES

1. Contest runs from: 01 Jan – 31 Dec.
2. No later than 3 December the unit will submit a copy of their January and December Strength Report for the contest period. 5 Points will be awarded for an increase from the January and Strength Report Figure. 5 Points will be subtracted for any decrease from the January Strength Report.
3. No later than the last day of each month, all units will submit the total Drill attendance percentage figures. Drill attendance is worth a maximum of 30 Points (Based on monthly Strength reports).
100% - 30 Points 90% - 20 Points 80% - 10 Points 75% - 1 Point
4. Units will submit the name of each approved mission, the unit supported, and the number of participants for each mission. 100%. Each mission is worth 1Point. PARTICIPATION is worth a maximum of 5 Points.
5. Units will submit monthly the name of each ASDF School graduate with course completed. Each graduate is worth 1 Point. Each graduate from a Leadership course is worth 3 Points. Each Distinguished graduate from a Leadership course is worth 5 Points. Students dropped for cause, (Discipline problem, Failing course), will have 3 Points DEDUCTED.
6. One wildcard event will be authorized for points during the contest. A wildcard event is something other than mission support such as FTX, Major Recruiting Drive and unit sponsored Dining Out. 5 Points are awarded for the event; a maximum of 5Points is awarded for participation.
7. Units will submit the name of each MEMS awarded. Each Basic member is worth 1 Point. Each Senior member is worth 3 Points. Each Master member is worth 5 Points. Each member authorized a MEMS Flash is worth 7 Points.
8. Units will submit the name of each CERT Awardees is worth 1 Point. Each unit CERT Team is worth 5 Points.
9. Units will submit the name of each “Sergeant Dixie Club” inductee. Each inductee is worth 3 POINTS.
10. Units will submit the name of each “COL Ola Lee Mize Award of Excellence” recipient. Each recipient is worth 5 Points.
11. Units will submit the name of each “Outstanding Member of the Year” recipient. Each recipient is worth 3 Points.